

The original All-in-One®
Software Suite for
Case and Financial Management

Front Office Product Sheet

Data Browser Advanced Search Engine

Product Features

- Users enter the search words they wish to find without the need to enter SQL statements or queries to get accurate results
- General categories can be defined, such as documents, or pending appointments; then, specific filters can be created within each category, such as pleadings or summons
- Data Browser keeps a record of your search history so users can easily re-run a previously executed search with the same search criteria
- Users can export search results directly to a Microsoft® Excel® spreadsheet or pivot table with a right mouse click
- Users can save search filters within categories to run again when needed rather than spend time re-entering search data
- Within the results window, column headers can be reorganized and saved so future searches yield the results in the desired column layout
- Users can easily access a document, event, or matter listed in the search results table with a right mouse click

Efficient firms understand the need to quickly and accurately gather the information needed without wasting resources. After all, what is the purpose of having data if you cannot locate relevant content quickly and easily? PerfectLaw® delivers the most powerful, most reliable, and fastest search engine so users are able to find what they need, when they need it. The PerfectLaw® Data Browser is an advanced search tool and fundamental element of AIM's structure, providing users with an intuitive search engine to locate the information quickly and easily. So, users can spend their time using the data found rather than wasting their time trying to learn how to locate it.

Benefits

- Dramatically reduced learning curve, since there is no need to know the SQL language to perform searches
- Easily save personalized real-time work lists so users have instant updated access to their specific events, matters, and documents with a double-click
- Save time by saving search filters and search history to re-run a search at a future date
- Search for any data within the PerfectLaw® database

Functions

- Organize search filters by category
- Access search history
- Export search results to a Microsoft® Excel® spreadsheet or pivot table for further analysis
- Quickly execute a personalized search with a double-click
- Easily create work lists for events, documents, and matters
- Drag-and-drop column headers to re-organize and customize search results
- Easily sort search results in ascending/descending order by any column
- Filter search results with the search narrowing feature
- Open documents, events, and matters from the search results window

PERFECTLAW®
ALL-IN-ONE® SOFTWARE

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Synergy

- Effortlessly locate any document profile within PerfectLaw® using PerfectLaw's Document Management System (DMS)
- Skillfully perform full text searches on profiled documents with PerfectLaw® DMS and Full Text Search
- Preview documents in the search results table by scrolling, rather than opening each individual document, using the Perfectlaw® Document Previewer
- Quickly look up Back Office accounting transactions with Perfectlaw® Back Office
- Easily create query-driven reports that can be executed with a right mouse click from the search window
- Readily create mass-mailing merge lists with PerfectLaw® Document Assembly

The screenshot displays the PerfectLaw search interface. The top window is the 'Search' window, which includes a search bar, a 'Views' list (Document, Notes, Related Contacts, Patent Events, Emails By Matter, Appointment), a 'Filters' list (Bills, IP Documents, demo filter, Pleading & Discovery, Documents Created in Last 7 Days, Business Intelligence, My Documents, Bills, Recent Worklist, Docs by type, Summary Reports, Email log, Billing/Pivots), and a 'Document Name' field. The bottom window is the 'Search Result: Document - Bills' window, which shows a table of search results.

Created	Ap	Doc Name	Doc Type	Appl Type	Clk Code	Mat Code	Key Words
03/10/2008	📄	Matter History Report	IP	PDF	FIRM	82	DNE00057
06/11/2007	📄	Pivot Tables	REPORT	XLS	100	84779	DNE00004
03/27/2007	📄	Re: Conflict Search Report	EMAIL	MSG	005	005	DN504921
03/27/2007	📄	Documents mentioned during our conversation	EMAIL	MSG	100	84779	DN504934
03/27/2007	📄	Cris Brown/Cris Brown	EMAIL	MSG	005	005	DN504901
03/27/2007	📄	Case Status: UIC vs. JK	EMAIL	MSG	100	84779	DN504940 ABOUT CASE DN504
03/27/2007	📄	501840 (DN: 504921 Attach_4)	ATTACH	DOC	005	005	DN504926 DN504925 DN504924
03/27/2007	📄	501837 (DN: 504921 Attach_3)	ATTACH	DOC	005	005	DN504925 DN504924 DN504923
03/27/2007	📄	501835 (DN: 504921 Attach_2)	ATTACH	DOC	005	005	DN504924 DN504923 DN504921
03/27/2007	📄	501661 (DN: 504921 Attach_1)	ATTACH	PDF	005	005	DN504923 DN504921
08/01/2006	📄	Receipts by Client Ranked	REPORT	PDF	FIRM	82	DN504640
08/01/2006	📄	Billing Realization by Timekeeper, Client, Matter	REPORT	PDF	FIRM	82	DN504638
07/13/2006	📄	## Complaint for Damages v2 DN504603.2/1	NOTES	PDF	100	84779	DN504609
02/17/2006	📄	COVERSHEET	MEMO	PDF	BBC	BBC111USV	DN3058878
11/21/2005	📄	Marketing Campaign Plans and notes	MEMO	DOC	FIRM	82	DN502986
11/20/2005	📄	Notes on setup for Mking demo	MEMO	DOC	FIRM	INQUIRY	DN502963
09/03/2005	📄	Original Documents	IMAGE	TIF	100	0000078	DN502820
03/15/2005	📄	3DWorkflow-ProductInformationSheet.pdf (Attach_1)	ATTACH	PDF	100	84779	DN3059722 (DN3059721)
03/15/2005	📄	Revised 3D Workflow Information Sheet	EMAIL	MSG	100	84779	DN3059721
03/15/2005	📄	Revised 3D Workflow Information Sheet	EMAIL	MSG	NEW	82	DN3059721

The Data Browser Advanced Search Engine allows users to easily perform searches without SQL knowledge.

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