The original All-in-One®

Software Suite for
Case and Financial Management



Front Office Product Sheet

Data Browser Advanced Search Engine

Product Features

- Users enter the search words they wish to find without the need to enter SQL statements or queries to get accurate results
- General categories can be defined, such as documents, or pending appointments; then, specific filters can be created within each category, such as pleadings or summons
- Data Browser keeps a record of your search history so users can easily re-run a previously executed search with the same search
- Users can export search results directly to a Microsoft® Excel® spreadsheet or pivot table with a right mouse click
- Users can save search filters within categories to run again when needed rather than spend time re-entering search data
- Within the results window, column headers can be reorganized and saved so future searches yield the results in the desired column layout
- Users can easily access a document, event, or matter listed in the search results table with a right mouse click

Efficient firms understand the need to quickly and accurately gather the information needed without wasting resources. After all, what is the purpose of having data if you cannot locate relevant content quickly and easily? PerfectLaw® delivers the most powerful, most reliable, and fastest search engine so users are able to find what they need, when they need it. The PerfectLaw® Data Browser is an advanced search tool and fundamental element of AIM's structure, providing users with an intuitive search engine to locate the information quickly and easily. So, users can spend their time using the data found rather than wasting their time trying to learn how to locate it.

Benefits

- Dramatically reduced learning curve, since there is no need to know the SQL language to perform searches
- Easily save personalized real-time work lists so users have instant updated access to their specific events, matters, and documents with a double-click
- Save time by saving search filters and search history to re-run a search at a future date
- Search for any data within the PerfectLaw[®] database

Functions

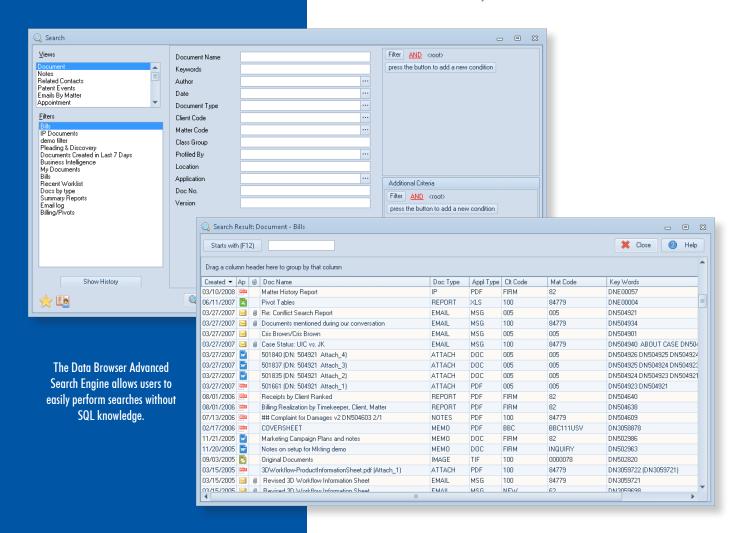
- Organize search filters by category
- Access search history
- Export search results to a Microsoft[®] Excel[®] spreadsheet or pivot table for further analysis
- Quickly execute a personalized search with a double-click
- Easily create work lists for events, documents, and matters
- Drag-and-drop column headers to re-organize and customize search
- Easily sort search results in ascending/descending order by any column
- Filter search results with the search narrowing feature
- Open documents, events, and matters from the search results window



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Synergy

- Effortlessly locate any document profile within PerfectLaw® using PerfectLaw's Document Management System (DMS)
- Skillfully perform full text searches on profiled documents with PerfectLaw® DMS and Full Text Search
- Preview documents in the search results table by scrolling, rather than opening each individual document, using the Perfectlaw® Document Previewer
- Quickly look up Back Office accounting transactions with Perfectlaw[®] Back Office
- Easily create query-driven reports that can be executed with a right mouse click from the search window
- Readily create mass-mailing merge lists with PerfectLaw[®]
 Document Assembly



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